

# CONCERT T1.8:

## Public CONCERT website & a secure internal web-based workspace

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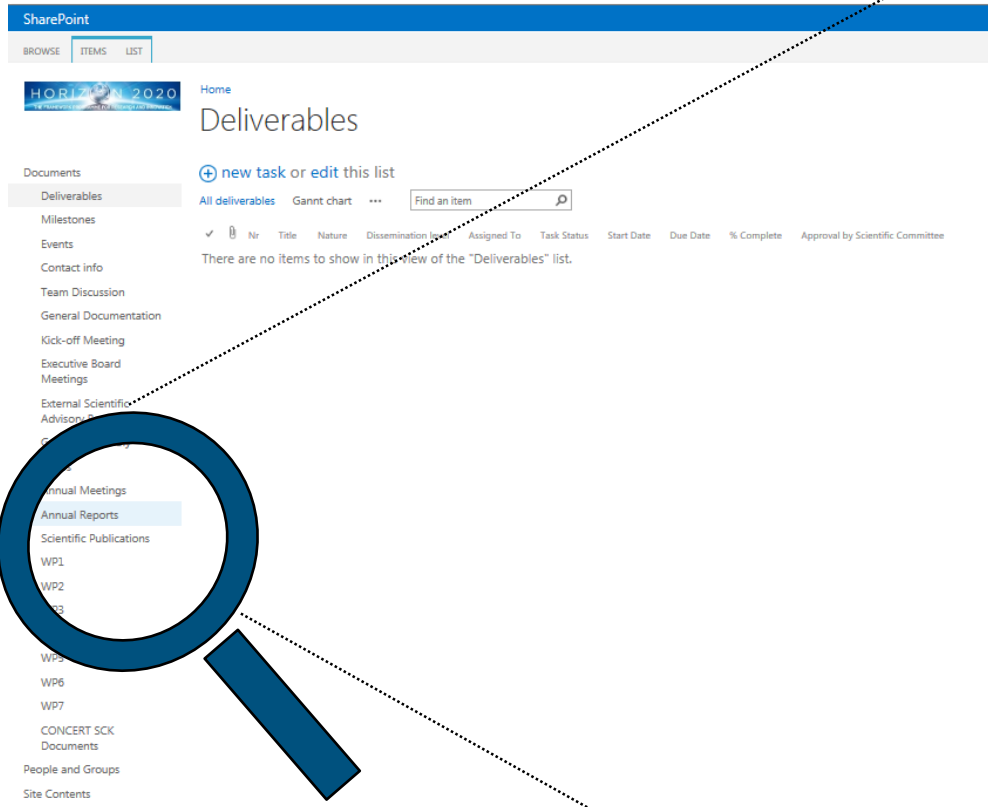
- Task description
- Workspace
- Website

- Lead: SCK•CEN + partners: DH-PHE and BfS
- A secure workspace, hosted by SCK•CEN (Partner 3), will be used as the main archive for the management of internal documents. In addition, the coordinator will store all essential documents in paper copies or electronically according to the archiving rules of BfS
- A public website for the CONCERT EJP will be hosted by SCK•CEN
- No deliverables/milestones

Key activities during Year 1 are:

- Establishment of a secure collaboration platform (workspace)
- Hosting the main CONCERT archive for the management of internal documents on the workspace
- Launch of a public CONCERT website

- url: <https://extranet.sckcen.be/sites/concert/default.aspx>
- Structure
- New Microsoft SharePoint version
- Workspace manual
- Contact + access request: [EJP-CONCERT-SCK@sckcen.be](mailto:EJP-CONCERT-SCK@sckcen.be)

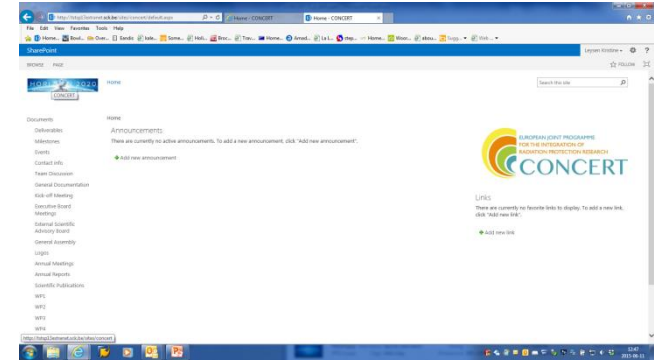
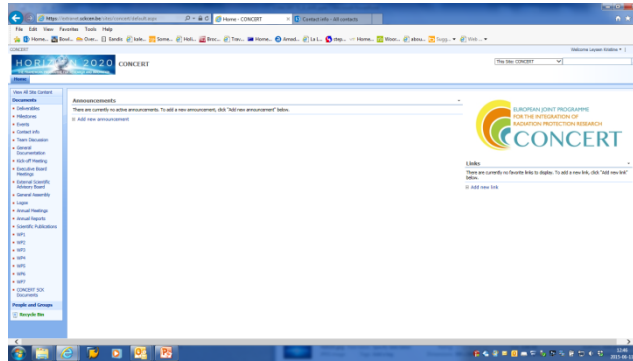


- Documents
- Deliverables
  - Milestones
  - Events
  - Contact info
  - Team Discussion
  - General Documentation
  - Kick-off Meeting
  - Executive Board Meetings
  - External Scientific Advisory Board
  - General Assembly
  - Logos
  - Annual Meetings
  - Annual Reports
  - Scientific Publications
  - WP1
  - WP2
  - WP3
  - WP4
  - WP5
  - WP6
  - WP7



## What is NEW?

- Look & feel



- Functionalities:

- Document libraries:
  - Drag & drop via Windows explorer
  - Create new files from scratch and save them directly in the designated library/folder
- Lists:
  - Quick edits by means of an edit button
  - Easier to search through lists
  - Create personal views by sorting and filtering lists
  - Contact list: direct link with MS Outlook i.e. emails can be sent to the people in the contact list by means of one simple click

- Link:  
<http://extranet.sck.be/sites/concert/General%20Documentation/Forms/AllItems.aspx>
- Expected: August 2015



- Address: under development
- Launch date: to be decided
- Website content
- Screenshots
- Contact mail: [EJP-CONCERT-SCK@sckcen.be](mailto:EJP-CONCERT-SCK@sckcen.be)

- CONCERT = project coordinating actions of RP associations  
CONCERT = impermanent, associations are not  
→ Therefore, RP associations should maintain their own site
- First page of CONCERT website:
  - Short description of CONCERT justification and objectives in a clear language – accessible for non-specialists
  - Call info
  - Buttons to WP pages
  - Links to websites of RP associations (and vice versa)
  - Links to stakeholders' sites (tbd with WP5)
  - Helpdesk function for POMs
  - E&T is a key to sustainable RP research: links to events on 1<sup>st</sup> page
  - Job opportunities
  - Infrastructure
- RP info for stakeholders
  - Info content/format to be discussed in WP5
  - Make sure that Wikipedia provides links to CONCERT / RP associations (list of sites to be updated + invite scientists to help upgrading)
  - Make sure that google searches on keywords in RP lead to relevant links in RP (list of keywords to be created)
- Public CONCERT documents

- Workspace: continuous activity, when needed
- Website:
  - Quarterly for general site updates
  - Immediately if needed (e.g. concerning call)
- We aim at fixing dates for quarterly phone/video conferences with T1.8 members (Simon, Mandy, Annemarie, Kristine, Nathalie)
- **CONTACT:** [EJP-CONCERT-SCK@sckcen.be](mailto:EJP-CONCERT-SCK@sckcen.be)

<https://extranet.sckcen.be/sites/concert/default.aspx>